



Summary of Risks	
High	
Med	
Low	X

RISK ASSESSMENT FORM

Date of Assessment: 08.10.17	Review Date: 07.10.18
Signature of Assessor: Mark Baker	

Hazards	Persons at Risk	Existing and Required Controls including Documented Standards and Training	Further Action Required?
<p>Slips, Trips and Falls. Change of level Poor / insufficient cleaning. Trailing cables. Packaging left on floor. Equipment not stored correctly.</p> <p>Manual Handling Incorrect posture. Overweight article. Oversized article Cramped conditions.</p> <p>Cuts. Equipment guarding. Sharp knives and equipment.</p> <p>Burns and Scalds. Contact with hot surfaces, fluids and steam. Handing hot drinks to customers.</p> <p>Electrocution. Poor wiring. Incorrect use of generators. Damp environment.</p>	Staff	<p>Clear markings and notices. Ensure level siting. Clean up spillages immediately (Clean as you go). Trailing cables covered and secured. Used packaging is broken down and stored correctly for disposal. No equipment to be left lying on the floor.</p> <p>Initial visual inspection. Staff instructed in correct manual handling techniques (consider individual, task, load and environment). Determine the weight of regularly lifted loads (i.e. gas bottles, generators, food stuffs etc.). Loads are of suitable weight/size for individual lift. If considered too heavy always ask for assistance.</p> <p>Instruction/training in how to safely use all equipment. No sharp or protruding edges. Good housekeeping. Regular visual checks on interior and exterior of units. Ensure cutting devices are all kept sharp.</p> <p>All staff made fully aware of contact with hot surfaces, fluids and steam. Protective clothing provided and used. Unobstructed workplace. Annual equipment inspection and certification. Gloves used for hot water washing up. Hot drinks are placed on counter for customers to take hold. Visual checks.</p> <p>Electrical and gas compliance certificates. Staff training. Regular electrical testing carried out. RCD device fitted to trailer.</p>	
	Public		
	Customers		
	Staff		
Staff			
Public			
Customers			
Staff			
Public			

<p>Trailing cables. Handling plugs and cables with wet hands. Failure to have electrical equipment tested. Installation not in line with current wiring regulations. Annual safety check not carried out.</p>	Customers	<p>Annual installation inspection and certification. Eliminate trailing cables. Visual checks. Equipment maintenance records.</p>	
<p>Fire Electrical installation. Clogged/blocked filters. Gas leaks. Electrical equipment not PAT tested or checked.</p>	Staff Public Customers	<p>Correct firefighting equipment. Annual equipment inspection and certification. Staff trained on what to do in case of fire. Visual checks. Cleaning schedule. Electrical and gas compliance certificates. Equipment maintenance records.</p>	
<p>Chemical Burns. Cleaning fluids. Disposal of waste water and used chemical cleaners.</p>	Staff Public	<p>Staff training. Use of correct protective clothing and equipment. Correct selection and storage of chemicals. ("Green chemicals" used wherever possible).</p>	
<p>Asphyxiation Toxic fumes from gas appliance</p>	Staff	<p>Equipment not used in confined spaces without adequate ventilation. Equipment checked regularly. Electrical and gas compliance certificated.</p>	
<p>Explosion. Gas leakage. Refuelling generators whilst in use or hot. Improper use or connection of gas cylinders. Not having a gas safety shut off valve. Not having appropriate firefighting equipment.</p>	Staff Public Customers	<p>Generators are never refuelled whilst running hot. Staff trained on correct use of gas, fire precautions and use of shut off valve. Only enough gas cylinders carried as necessary. Do not store large amounts of petrol or gas. Mobile phones always on site with emergency services number. Electrical and gas compliance certificates available. Visual checks carried out on all equipment.</p>	
<p>Towing and Road Risk. Incorrect loading of trailers. Towing vehicle/trailer weight ratio incorrect. Travelling at too high speed. Reversing on site. Tiredness. Driving whilst under the influence of alcohol or drugs. Ensure licencing type is correct.</p>	Staff Public	<p>Correct distribution of load. Do not exceed manufacturers max GLW. Speed limit not exceeded. If unstable stop and redistribute the load. Ensure drivers take regular breaks and do not drive if drowsy. Nil alcohol or drugs except prescribed medication whilst working. Vehicles regularly maintained and tested. Towing vehicle and trailer loading weight information. Nose weight checked.</p>	